BOARD OF PARK COMMISSIONERS

OF THE

CLEVELAND METROPOLITAN PARK DISTRICT

THURSDAY, JANUARY 18, 2018

Cleveland Metroparks Administrative Offices
Rzepka Board Room
4101 Fulton Parkway
Cleveland, Ohio 44144

8:00 A.M. – REGULAR MEETING

AGENDA

1. **ROLL CALL**

2. **PLEDGE OF ALLEGIANCE**

3. **PRESENTATION OF JOURNAL ENTRY - APPOINTMENT OF PARK COMMISSIONER BY PRESIDING PROBATE COURT JUDGE ANTHONY J. RUSSO**

4. **ORGANIZATION OF THE BOARD** Page 01

   - **President**
   - **Chief Executive Officer/Secretary**
     In his official capacity to serve on the following boards:
     - Destination Cleveland
     - Cleveland Neighborhood Progress
     - Flats Forward; and
     - Northeast Ohio Sustainability Community Consortium
   - **Vice President**
   - **Vice President**
   - **Chief Financial Officer/Treasurer**
   - **Counsel**

5. **ADOPTION OF 2018 BY-LAWS** Page 03

6. **MINUTES OF PREVIOUS MEETING(S) FOR APPROVAL OR AMENDMENT**
   - Regular Meeting of December 14, 2017 Page 85338

7. **FINANCIAL REPORT** Page 04

8. **NEW BUSINESS/CEO'S REPORT**
   a. **APPROVAL OF ACTION ITEMS**

      i) **GENERAL ACTION ITEMS**
      (a) Designation of 2018 Legislative Consultant Page 10
      (b) Authorization and Revision to Change Fund and Petty Cash Fund Page 11
      (c) Authorization to Accept Grant Application and Commit Funds Page 16

(d) Authorization of Land Acquisition and Clean Ohio Conservation Fund Grant Application: Seton Property (±4.7 acres) – No. Chagrin Reservation — Page 17
(e) Bedford Reservation: Approval of Long Term Lease with City of Maple Heights for Dunham Park (±49.9 acres) — Page 19
(f) Amendment of Resolution #17-04-054: Management Services for Euclid Beach Concession Stand — Page 20
(g) Professional Services Agreement Amendment No. 1 – Design of the Bridge to Wendy Park — Page 20
(h) Contract Amendment – RFP #6304-B: Cleveland Metroparks Zoo Welcome Pavilion and Primate, Cat and Aquatics Exterior Gorilla Yard Modifications — Page 24
(i) Increase for Telecommunications Services Audit — Page 25
(j) Declaration of Surplus Equipment/Vehicles for On-Line Auction — Page 26

ii) TABULATION AND AWARD OF BIDS:

RECOMMENDED ACTION RELATED TO ALL BIDS: — Page 28

(a) Bid #6044 Renewal: Testing and Repair of Backflow Preventers and Emergency Water System Repairs — Page 29
(b) Bid #6309: Various Uniform Apparel — Page 30
(c) Ohio Co-Op #6320: Up-Fitting of Five 2018 4DR AWD Ford Explorer Sport Utility (Police Special) SUV's for Rangers — Page 32
(d) Sole Source #6321: 2018 Beer, Wine and Spirits for Resale — Page 33
(e) US Communities Co-Op #6323: 2018 Operational Purchases (Small Wares, Disposables) and Capital Equipment — Page 34
(f) Sole Source #6325: Estimated 2018 Postage — Page 35
(g) Ohio Co-Op #6326: Two (2) New Oxford White 2018 Ford F450 4x4 Regular Chassis Cab (w/o Snowplow/Salt Spreader); and Two (2) New Oxford White 2018 Ford F550 4x4 Regular Chassis Cab (w/Snowplow/ Salt Spreader) Pickup Trucks — Page 36

iii) PURCHASES PURSUANT TO BY-LAW, ARTICLE V — Page 38
iv) CONSTRUCTION CHANGE ORDERS — Page 40

b. APPROVAL OF VOUCHERS AND PAYROLL – Resolution No. 18-01-001 — Page 41

9. OLD BUSINESS
None

10. INFORMATION/BRIEFING ITEMS/POLICY
a. Chief Executive Officer's Employee Guest(s):
- James R. Bluher, Volunteer Services Manager — Page 42
- Danielle R. Morgan, Human Resources Coordinator — Page 42

b. Gorge Parkway Bedford Reservation – Slope Failure Resolution — Page 42
c. Interactive Exhibits & Collaboration: Sandbox & HoloLens — Page 43
d. Cleveland Metroparks Zoo Rebrand Update — Page 43

11. PUBLIC COMMENTS

12. DATE OF NEXT MEETING
Regular Meeting – **Thursday**, February 15, 2018
Cleveland Metroparks Administrative Offices
Rzepka Board Room
4101 Fulton Parkway, Cleveland, Ohio 44144

EXECUTIVE SESSION

1. Acquisition/Purchase of Real Property

ACTION ITEMS (cont.)

(e) ***Bedford Reservation: Approval of Long-Term Lease with City of Maple Heights for Dunham Park (±49.9 acres)***
(Originating Sources: Brian M. Zimmerman, Chief Executive Officer/Rosalina M. Fini, Chief Legal & Ethics Officer/Kyle G. Baker, Director of Real Estate & Senior Assistant Legal Counsel/Stephanie Kutsko, Land Protection Manager)

Background

In early 2017, the City of Maple Heights approached Cleveland Metroparks regarding the potential management of Dunham Park. Dunham Park is located at 15005 Schrieber Road in Maple Heights and consists of ±49.9 acres of greenspace and forest (reference map, page **52**). Throughout 2017, Cleveland Metroparks and the City of Maple Heights collaboratively discussed the possibility of working together on Dunham Park via a long-term 99-year renewable lease. Maple Heights City Council recently introduced a resolution authorizing the Mayor to enter into a long-term lease agreement with Cleveland Metroparks. Currently Cleveland Metroparks does not hold any land interests in Maple Heights, and is excited at the opportunity to add another community to the Park District.

Proposed Long-Term Lease (±49.9 acres)

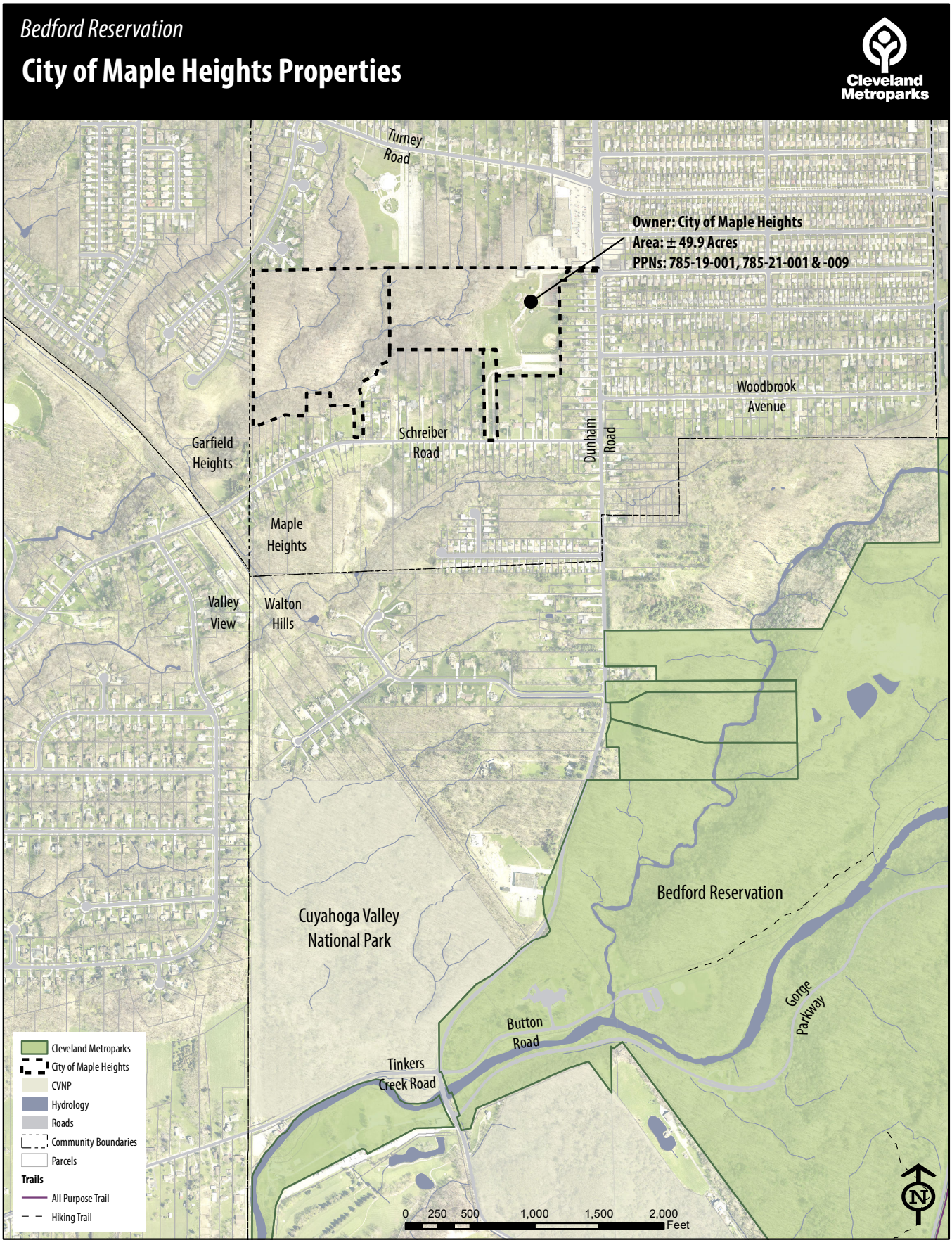
Dunham Park contains the upper reaches of a headwater tributary which drains to the Ohio and Erie Canal and ultimately the Cuyahoga River. The forested stream valleys provide a buffer which is important for maintaining the integrity of the downstream aquatic resources. Dunham Park is largely forested, and the canopy provides important habitat and ecosystem regulating services. Cleveland Metroparks will incorporate Dunham Park into the strategic planning process to determine the best future use of the active recreation area of the park while preserving the large wooded area and stream valleys. There are future connection opportunities to the main body of Bedford Reservation, Cuyahoga Valley National Park and the Towpath Trail that Cleveland Metroparks will continue to explore following the execution of this long-term lease.

The City of Maple Heights has agreed to donate Dunham Park, via a 99-year lease, renewable by Cleveland Metroparks, to become part of the Bedford Reservation. These headwater stream valleys with forested buffers are a conservation target for Cleveland Metroparks, particularly within the Cuyahoga River watershed, and will be a significant addition to Bedford Reservation.

As required by Ohio Revised Code 1545.11, Judge Anthony J. Russo approved the donation of land interest prior to the Board's approval.

RECOMMENDED ACTION:

That the Board accept the donation of land interest as described above from the City of Maple Heights by way of long-term lease, with costs of due diligence, closing, and other transaction costs to be paid by Cleveland Metroparks, subject to the approval of the environmental assessment reports, and evidence of title, including exceptions to title, by the Chief Legal and Ethics Officer; further, that the Board authorize the Chief Executive Officer to execute the long-term lease and any other documents, together with supplemental instruments related thereon, if any, as deemed necessary or appropriate and in form acceptable to the Chief Legal & Ethics Officer.



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